

# LONDON BOROUGH OF BRENT

## FORWARD PLAN OF KEY DECISIONS

### for the period 6 September 2024 onwards

The Forward Plan is a list of forthcoming decisions and provides at least **28 days'** notice of the following:

- all decisions to be taken by the Cabinet and Cabinet Committees; and
- key decisions taken by Council Officers, Cabinet Members, and the West London Economic Prosperity Board.

A key decision is defined by regulations as a decision which relates to an executive function and which is likely:

- a. to result in the local authority incurring expenditure / making of savings of £500,000 or more.
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

All decisions taken by the Cabinet and Cabinet Committees and key decisions taken by Council Officers and Cabinet Members can be called-in by Councillors before they are implemented. If a decision is called-in, a Scrutiny Committee made up non-Cabinet Members will meet to consider the decision within 15 working days of the decision being made. The original decision-maker will then take into account the recommendations of this Scrutiny Committee before choosing to either implement or change the decision. The exact date when the recommendations of the Scrutiny Committee are to be re-considered by the Cabinet, Cabinet Committee or Officer (as the case may be) can be obtained from Governance Services.

Members of the public are entitled to see the reports that will be relied on when a decision is taken unless they contain confidential or exempt information under the Local Government Act 1972. Reports will be published on the Council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Governance Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 2063/1355 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter listed or want to request that an exempt report should be considered in public, please email Governance Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 2063/1355 at least one week before the decision is to be taken. Your representations and the Council's response will be published on the Council's website at least 5 working days before the Cabinet/ Cabinet Committee meeting or date of the scheduled Officer decision.

The current membership of the Cabinet is as follows:

[Cllr M Butt](#) (Leader, Housing)

[Cllr M Patel](#) (Deputy Leader, Finance & Resources)

[Cllr Nerva](#) (Community Health & Wellbeing)

[Cllr Farah](#) (Public Safety & Partnerships)

[Cllr Donnelly-Jackson](#) (Resident Support & Culture)

[Cllr Tatler](#) (Regeneration, Planning & Growth)

[Cllr Krupa Sheth](#) (Environment, & Enforcement)

[Cllr Grah](#) (Children, Young People & Schools)

[Cllr Rubin](#) (Employment, Innovation & Climate Action)

**Publication Date: 8 August 2024**

email: [committee@brent.gov.uk](mailto:committee@brent.gov.uk)  
Tel: 020 8937 2063/1355

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Any representations must be made to the following officer at least 1 week before the decision is to be made
<b>July 2023</b>					
<p><b>Authority to Procure Mechanical and Electrical Contracts</b>            Authority to Procure Mechanical and Electrical Contracts – Fire Risk Assessments and Fire Safety Advice.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director - Housing Services	Director - Housing Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Not before 17 Jul 2023	Head of Service - Housing Management Property Ryan.Collymore@brent.gov.uk
<b>March 2024</b>					
<p><b>Update on the Financing of United College Group's' Wembley site development</b>            To seek approval to continue supporting the United College's Wembley site development following a change buyer.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Chief Executive	Chief Executive	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	1 Mar 2023	Corporate Director Finance and Resources Tel: 020 8937 4043 minesha.patel@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to tender for the provision of care and support at LD Supported Living sites</b> To request authority to tender for the provision of care and support at six LD supported living sites in Brent</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	1 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p><b>Authority to Award contracts for care and support at LD Supported Living Sites</b> To award contracts for care and support at LD Supported Living Sites</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	4 Mar 2024	Interim Supplier Relationship Manager Jacqueline.Casson1@brent.gov.uk
<p><b>Authority to Tender for the Kilburn Library Refurbishment Project</b> Decision to grant authority to tender for a contract for internal alterations and refurbishment works to Kilburn Library.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 1 Mar 2024	Head of Libraries, Collections, and Heritage Services Tel: 020 8937 3545 amit.bhagat@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
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<b>April 2024</b>					
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<p><b>Extra Care Extension: Beechwood, Tulsi, Harrod, Rosemary and Willow and Newcroft Settings</b> To request a 12-month contract extension for six Extra Care Housing facilities with effective dates from June 2024 to June 2025. This additional year will allow adequate time to tender for the future provision of services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Community Health &amp; Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 17 Apr 2024</p>	<p>Head of Commissioning, Contract and Market Management Tel: 020 8937 1609 andrew.davies@brent.gov.uk</p>
<p><b>Authority to Procure a Heating Optimisation Contractor for Granville Homes</b> Authority to Procure a Heating Optimisation Contractor for Granville Homes</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for Household Removal Services for the London Borough of Brent</b>            Authority to tender for household removal services for the London Borough of Brent.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Not before 23 Apr 2024</p>	<p>Regeneration Project Officer            Tel: 020 8937 2596            Modupe.Lawal@brent.gov.uk</p>
<b>May 2024</b>					
<p><b>Authority to award contracts for the provision of Public Space CCTV Surveillance</b>            Authority to award contracts for maintenance, servicing, repair, replacement and provision of Public Space Surveillance.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Cabinet Member for Environment &amp; Enforcement (Councillor Krupa Sheth),            Cabinet Member for Public Safety &amp; Partnerships (Councillor Harbi Farah)</p>	<p>1 May 2024</p>	<p>Head of Healthy Streets and Parking            Tel: 020 8937 5113            sandor.fazekas@brent.gov.uk,</p> <p>Head of Neighbourhood Management, Environment Services            Tel: 020 8937 5072            Simon.Finney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Contact Centres - Shared Technology Services</b>            Authority to Award - Contact Centres - Shared Technology Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 23 May 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<b>June 2024</b>					
<p><b>Authority to Tender for an Independent Travel Training Service</b>            To request authority to tender for a provider of Independent Travel Training.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Children & Young People, Corporate Director of Finance & Resources	Corporate Director of Finance & Resources, Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	Not before 19 Jun 2024	Head of Transport Operations richard.murphy@brent.gov.uk
<p><b>Authority to Award for Debt Advice Service</b>            To request authority to award for a provider to deliver a Debt Advice Service in the Brent Hubs.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 27 Jun 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award for Community Wellbeing Service</b> To request authority to award for a provider to deliver the Community Wellbeing Service at the New Millenium Centre.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Resident Support &amp; Culture</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 27 Jun 2024</p>	<p>Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk</p>
<p><b>Authority to award a contract for Independent Reviewing Officers (IRO) for Children Looked After Reviews and Foster Carer Reviewing Officer (FCRO)</b> Approval to award a contract for the provision of Independent Reviewing Officers (IRO) for Children Looked After reviews and Foster Carer Reviewing Officer (FCRO).</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Corporate Director of Children &amp; Young People</p>	<p>Cabinet Member for Children, Young People &amp; Schools (Councillor Gwen Grahl)</p>	<p>Not before 28 Jun 2024</p>	<p>Senior Commissioning Manager Tel: 020 8937 3719 Tanuja.Saujani@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Tender for a Contract for Social Isolation and Loneliness Prevention Plus Service</b> To seek authority to tender for a contract for Social Isolation and Loneliness Prevention Plus Service.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 28 Jun 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk
<b>July 2024</b>					
<p><b>Authority to Award a Contract for Social Isolation and Loneliness Prevention Plus Service</b> To seek authority to award a contract for Social Isolation and Loneliness Prevention Plus Service</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Director of Public Health	Director of Public Health	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 8 Jul 2024	Senior Public Health Strategist Tel: 07551 143 582 Caroline.Evans@brent.gov.uk



Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Queens Park Cullen House Time Extension to Housing Infrastructure Fund (HIF)</b> To vary the original agreement and extend the dates to March 2027.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Corporate Director of Neighbourhoods &amp; Regeneration</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler)</p>	<p>Not before 10 Jul 2024</p>	<p>Assistant Project Manager Tel: 020 8937 6903 Sharon.Mensah@brent.gov.uk</p>
<p><b>Authority to enter into a contract with Bumblebee Property Services</b> Shepherds Bush Housing Association have informed the Council they are transferring their Brent TA portfolio to Bumblebee Property (part of The Barnet Group).</p> <p>This report requests approval for the Council to enter into a contract with Bumblebee Property following the transfer of the Brent TA portfolio.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Housing</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>10 Jul 2024</p>	<p>Housing Needs Service Tel: 020 8937 2076 saleema.nuraney@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Provision of Cyber Incident Response Platform and Services</b>            Authority to Award - Provision of Cyber Incident Response Platform and Services</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 25 Jul 2024</p>	<p>Assistant Category Manager            Tel: 020 8937 3189            Amin.Jan@brent.gov.uk</p>
<b>August 2024</b>					
<p><b>Authority to award a care contract for John Wilson House</b>            Approval to award a care contract for John Wilson House, 167 Willesden Lane, London, NW6 7YL</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Corporate Director of Community Health and Wellbeing</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 8 Aug 2024</p>	<p>Head of Commissioning, Contract and Market Management            Tel: 020 8937 1609            andrew.davies@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</b>            Authority to Award - Provision of Laptops and Associated Services for Shared Technology Service partner borough the London Borough of Southwark</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>Not before 8 Aug 2024</p>	<p>Assistant Category Manager            Tel: 020 8937 3189            Amin.Jan@brent.gov.uk</p>
<p><b>Commission of Major Works Contract for Windmill Court</b>            Approve the commission of major works to Windmill Court.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Housing (Councillor Muhammed Butt)</p>	<p>Before 30 Aug 2024</p>	<p>Major Works and Refurbishments Manager            Tel: 020 8937 2652            Giuseppe.Coia@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Approval of the Revised Harlesden Neighbourhood Area Boundary</b> To approve the new Harlesden Neighbourhood Area Boundary as proposed by the Harlesden Neighbourhood Forum.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 8 Aug 2024	Career Grade Planning Policy Officer Tel: 020 8937 3819 Jordan.Henderson@brent.gov.uk
<p><b>Release of 23 Shared Ownership Homes</b> To seek authority to dispose of 23 shared ownership homes that form part of the acquired Grand Union (Block D).</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Neighbourhoods & Regeneration	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Regeneration, Planning & Growth (Councillor Shama Tatler)	Not before 9 Aug 2024	Senior Development Manager Tel: 020 8937 1589 zak.rezig@brent.gov.uk
<p><b>Authority to Tender Contract for Debt Collection Agency Services</b> To request authority to tender for a contract for Debt Collection Agency Services.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet Member for Resident Support & Culture	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	Not before 13 Aug 2024	Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award Contract for Debt Collection Agency Services</b> To request authority to award a contract for Debt Collection Agency Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Resident Support &amp; Culture</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 20 Aug 2024</p>	<p>Service Manager Revenue and Debt Tel: 020 8937 1513 Ryan.Stephenson@brent.gov.uk</p>
<p><b>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School</b> To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at St Margaret Clitherow RC Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Corporate Director of Finance &amp; Resources</p>	<p>Deputy Leader and Cabinet Member for Finance &amp; Resources (Councillor Mili Patel)</p>	<p>28 Aug 2024</p>	<p>Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk</p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School</b>            To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Preston Park Primary School as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 27 Aug 2024	Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk
<p><b>Authority to Award the contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College</b>            To request approval to award a contract to build the Additional Resourced Provision for SEND Pupils at Newman Catholic College as per Contract Standing Order 88</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	Not before 27 Aug 2024	Head of Capital Delivery Tel: 020 8937 4203 neil.martin@brent.gov.uk
<b>September 2024</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Property Strategy 2024-2027</b> To request approval for the Property Strategy 2024-2027</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	<p>Property and Projects Tel: 020 8937 2529 denish.patel@brent.gov.uk,</p> <p>Director - Property and Assets Tel: 020 8937 1722 tanveer.ghani@brent.gov.uk</p>
<p><b>Treasury Management Outturn 2023-24</b> To note the 2023-24 treasury outturn.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Senior Finance Analyst Tel: 020 8937 5957 Nadeem.Akhtar@brent.gov.uk
<p><b>Parking Enforcement on Housing Estates: Programme Update</b> To provide information on progress in implementing parking controls on Housing Estates and approval of arrangements for future schemes.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Neighbourhoods & Regeneration	Cabinet Member for Environment & Enforcement (Councillor Krupa Sheth)	9 Sep 2024	Head of Healthy Streets and Parking Tel: 020 8937 5113 sandor.fazekas@brent.gov.uk

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<p><b>Brent Youth Justice Plan 2024-25</b> To consider the content of the Brent Youth Justice Plan 2024-25 and recommend for its progression to Full Council on 10 September 2024 for formal sign-off and adoption.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	9 Sep 2024	Director Early Help & Social Care Palvinder.Kudhail@brent.gov.uk
<p><b>Community Space at Roy Smith House</b> 1) to seek approval to use SCIL funding for works at Roy Smith House 2) to seek authority to tender for a contractor to carry out works</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	9 Sep 2024	Change and Improvement Project Manager Tel: 020 8937 4354 Marta.Portalska@brent.gov.uk
<p><b>Recommendations from Scrutiny Committees</b> To consider any recommendations from Scrutiny Committees.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Chief Executive	Leader & Cabinet Member for Housing (Councillor Muhammed Butt)	9 Sep 2024	Deputy Director - Democratic Services amira.nassr@brent.gov.uk



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<p><b>Authority to Award - Provision of Computer Hardware for Shared Technology Services</b>            Authority to Award - Provision of computers and associated hardware.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Deputy Leader and Cabinet Member for Finance & Resources	Corporate Director of Finance & Resources	Deputy Leader and Cabinet Member for Finance & Resources (Councillor Mili Patel)	9 Sep 2024	Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk
<p><b>Authority to Award - Supported Living at Clement Close</b>            Award of contract for supported living at Clement Close (3+1+1).</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet Member for Community Health & Wellbeing	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	Not before 6 Sep 2024	Supplier Relationship Manager Mark.Mulvenna@brent.gov.uk
<p><b>Commission of Major Works Contract for Lodge Court and Manor Court</b>            To approve the commission of major works for Lodge Court and Manor Court</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Partnerships, Housing & Residents Services	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Housing (Councillor Muhammed Butt)	Before 30 Sep 2024	Major Works and Refurbishments Manager Tel: 020 8937 2652 Giuseppe.Coia@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Procurement of new telephony system for Contact Centre</b> Approval for the procurement of a new telephony system for the Contact Centre.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	<p>Cabinet Member for Resident Support &amp; Culture</p>	<p>Corporate Director of Partnerships, Housing &amp; Residents Services</p>	<p>Cabinet Member for Resident Support &amp; Culture (Councillor Fleur Donnelly-Jackson)</p>	<p>Not before 5 Sep 2024</p>	<p>Assistant Category Manager Tel: 020 8937 3189 Amin.Jan@brent.gov.uk</p>
<p><b>Drugs &amp; Substance Misuse Service Contract Payments 2024-25</b> To approve payment to Via New Beginnings for work undertaken in 2024-25 pending reprocurement of the service via a Direct Award through the Provider Selection Regime.</p> <p>Report: <b>Part Exempt</b></p> <p>(NB: Notice added to Forward Plan on 19 August 2024)</p>	<p>Cabinet Member for Community Health &amp; Wellbeing</p>	<p>Director Public Health</p>	<p>Cabinet Member for Community Health &amp; Wellbeing (Councillor Neil Nerva)</p>	<p>Not before 17 September 2024</p>	<p>Head of Substance Misuse &amp; Public Health Commissioning Tel: 020 8937 6342 <a href="mailto:andy.brown@brent.gov.uk">andy.brown@brent.gov.uk</a></p>

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Residential Extensions and Alterations Supplementary Planning Document</b></p> <p>To approve consultation on the draft Residential Extensions and Alterations Supplementary Planning Document</p> <p>Report: <b>Open</b></p> <p>(NB: Notice added to Forward Plan on 23 August 2024)</p>	<p>Corporate Director Neighbourhood and Regeneration</p>	<p>Director of Inclusive Regeneration and Employment</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler)</p>	<p>Not before 23 September 24</p>	<p>Spatial and Transportation Planning Manager Neighbourhoods &amp; Regeneration Brent Council Tel: 020 8937 6710 <a href="mailto:Paul.Lewin@brent.gov.uk">Paul.Lewin@brent.gov.uk</a></p>
<p><b>Neasden Civic Partnership Programme</b></p> <p>Approval for authority to enter into a grant agreement with the Greater London Authority for the Neasden Civic Partnership Programme.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b> <i>*Added to Plan 27 August 2024</i></p>	<p>Director – Inclusive Regeneration and Employment</p>	<p>Director – Inclusive Regeneration and Employment</p>	<p>Cabinet Member for Regeneration, Planning &amp; Growth (Councillor Shama Tatler)</p>	<p>Not before 25 Sept 2024</p>	<p>Head of Regeneration Tel: 020 8937 2348 Jonathan.Kay@brent.gov.uk</p>
<p><b>October 2024</b></p>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Approval to tender for Extra Care Housing services at Beechwood Court, Harrod Court, Tulsi House, Newcroft House, Rosemary House and Willow House</b> To seek authority to tender for care and support contracts – Extra Care Housing.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	14 Oct 2024	Team Manager, Commissioning and Contracting Tel: 020 8937 4161 Martin.Crick@brent.gov.uk
<p><b>Authority to Tender for a Day Opportunities Framework for Adults</b> To request authority to tender for a Day Opportunities Framework for adults.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Cabinet	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	14 Oct 2024	Market Oversight Manager Tel: 020 8937 4132 edwin.mensah@brent.gov.uk
<p><b>Corporate Performance Report - Quarter 1 2024-25</b> To note the Borough Plan performance reporting for Q1 2024-25.</p> <p><b>Non-Key Decision</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Partnerships, Housing & Residents Services	Cabinet Member for Employment Innovation & Climate Action (Councillor Jake Rubin)	9 Sep 2024	Head of Change and Customer Insight Tel: 0202 8937 1742 jonathan.cartwright@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Council Tax Support Scheme 2025/26</b> to consider consultation proposals for the Council Tax Reduction Scheme 2023/24</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Director - Resident Services	Cabinet Member for Resident Support & Culture (Councillor Fleur Donnelly-Jackson)	14 Oct 2024	Director - Residents Services Tel: 020 8937 5446 thomas.cattermole@brent.gov.uk
<p><b>Authority to Award Contract for an Adult Social Care and Children's Services Case Management System</b> The Decision will be to award the contract for the procurement of software and system support by calling off from a framework agreement for the provision of a Case Management system for Adult Social Care and Children's Services.</p> <p><b>KEY</b></p> <p>Report: <b>Part exempt</b></p>	Corporate Director of Finance & Resources	Corporate Director of Community Health and Wellbeing	Cabinet Member for Community Health & Wellbeing (Councillor Neil Nerva)	18 Oct 2024	Funding and Bid Writing Manager (Climate Action) Tel: 020 8937 5466 emma.sharpe@brent.gov.uk
<b>November 2024</b>					

Details of the decision to be taken	Decision to be taken by	Relevant report from	Lead Member	Expected date of decision	Representations may be made to the following officer at least 1 week before the decision is to be made
<p><b>Refresh of School Place Planning Strategy 2024-2028</b>            To consider an update to the School Place Planning Strategy 2024-2028 that was approved by Cabinet in October 2023.</p> <p><b>KEY</b></p> <p>Report: <b>Open</b></p>	Cabinet	Corporate Director of Children & Young People	Cabinet Member for Children, Young People & Schools (Councillor Gwen Grahl)	12 Nov 2024	Director - Education Partnerships and Strategy Tel: 020 8937 4529 Shirley.Parks@brent.gov.uk